


## ***West Lafayette Open Campus Self-Registration Instructions for Ed Tech Comp Exam Course***

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1. Go to Vista, at <http://ecourses.purdue.edu> and select **West Lafayette Open Campus**.
2. If you have never used West Lafayette Open Campus before, click on the Create Account link and create a Vista ID for yourself. (Note that Open Campus is a different server and it is not tied automatically to the Purdue Career Account system. That's why you need to create an account first. If you know your Purdue Career Account ID we recommend that you try to take the same user name as this for remembering purposes. However, if you do not, we recommend using a variation of your first initial and last name). If you already have an account on Open Campus, skip to step 3.
3. Once the account is created, click on the **Entry Page** button. The *West Lafayette Open Campus Entry Page* will appear.
4. Click the **Course List** button. The *Select a Group* page will appear.
5. Select **General Purpose**. The *Select a Category* page will appear.
6. Select the **General** category. That subject's course listing will appear.
7. Click the twisty ▶ next to *Intraclass Communication*. The specific section of that course will appear (*Ed Tech Comp Exam – S Cutter*).
8. Next to *Ed Tech Comp Exam – S Cutter* select the register icon  on the right side of the screen.
9. Type in the user name and password you created. Click the **Register** button
10. Click the **Go to MyWebCT** button.

You should now see the link to your course in your MyWebCT page. You can click on the class title to access the course. If there is no content with you open the course, you must logoff and login again from the *West Lafayette Open Campus Entry Page*.